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|  | JOB DESCRIPTION | FormJD1 |
| JOB TITLE: City Centre Cleansing Operative | POST NUMBER: 1100DDN |
| **REPORTS TO** (Job Title):  | ZONE SUPERVISOR |
| **DEPARTMENT:** Public Realm | GRADE: 5 |
| **JE REF:** | 3410 B00679 | PANEL DATE: | 290414 |
| **1.** | **MAIN PURPOSE OF JOB*** To provide a regular reliable and efficient Street Cleansing service to the residents, businesses and visitors to the City Centre and Newgate Market.
* Ensuring and maintaining cleansing standards in line with agreed internal and external performance indicators.
* Ensure that you provide a service that is both responsive and customer focused and linked to the needs of the local community.
* Take responsibility for the Health, Safety and Welfare of yourself, other employees and members of the public in accordance with legislation and the Council’s Safety Policy and Programme.
* Maintain an acceptable image and promote a culture that promotes the positive and professional face of the City of York Council.
* Ensure a flexible approach to operations which can respond to the changing needs of the service.
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| **2.** | **CORE RESPONSIBILITIES, TASKS & DUTIES:** |
|  | i. | Ensure the completion of all scheduled daily work. |
|  | ii. | Report any unresolved scheduled work, issues or problem areas affecting the service to the Supervisor and or Operations Manager. |
|  | iii. | To sweep and de-litter allocated areas, in all weather conditions, as per agreed frequency as scheduled, using both mechanical and manual (barrow, brush, scoop) methods.  |
|  | iv. | To wash down pavements, roadways and street furniture using mechanical and manual methods. |
|  | v. | Empty litter bins. |
|  | vi. | Use baler and compactor for cardboard and other market waste. |
|  | vii. | To ensure that all damaged street furniture including litter bins, seats etc. are reported to the relevant party. |
|  | viii. | Remove graffiti and fly posters from street furniture using mechanical or manual methods. |
|  | ix. | Respond to non-scheduled work requests from Supervisors and or Operations Manager. |
|  | x. | Participate in team and zone meetings to discuss and contribute to improving the service and standards in the city centre. |
|  | xi. | Give directions and advice to members of the public. |
|  | xii | Removal/replacement of traffic bollards. |
| **3.** | **SUPERVISION / MANAGEMENT OF PEOPLE**No. reporting -  |
| Direct: None  | Indirect: None  |
| **4.** | **CREATIVITY & INNOVATION**Work carried out to Daily/weekly schedules, but needs occasional creative skills to deal with routine problems. |
| **5.** | **CONTACTS & RELATIONSHIPS**Members of the Public & BusinessesEmergency Services – Police, PCO’sOther Council StaffContacts are normally based around the normal routines, involving information on non contentious subjects  |
| **6.** | **DECISIONS – discretion & consequences**Discretion as to whether or not to sweep/wash streets/areas based on knowledge and training provided in Industry Standards such as BVPI 199.Consequences are short term service responses to complaints. |
| **7.** | **RESOURCES – financial & equipment***(Not budget, and not including desktop equipment.)* DescriptionResponsibility for maintenance and upkeep of a range of cleansing equipment, the value will depend on the task been undertaken.  | Value£70k |
| **8.** | **WORK ENVIRONMENT – work demands, physical demands, working conditions & work context****Work demands**Work is of a routine nature, subject to minor changes at times**Physical demands**Walking long distances & pushing a barrow for extended periods.Driving mechanical sweepers/washers for extended periodsUse of a range of pedestrian controlled mechanical equipment for extended periods of time.Lifting/moving ‘heavy’ items**Working conditions**Working outdoors in all weathers all of the time.Daily contact with dirt, dust and traffic noise**Work context**Lone working forextended periodsIssued with mobile phone and relevant PPE |
| **9.** | **KNOWLEDGE & SKILLS**Knowledge of Industry standards such as BVPI 199.Knowledge of the Health & Safety practices.Safe use of a range of cleansing equipment.Safe use of waste compactor and cardboard baler.Customer CareCommunication skillsManual HandlingFull Driving License |
| **10.** | **Position of Job in Organisation Structure**

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| Job Reports to:Zone Supervisor |

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| THIS JOBCity Centre Cleansing Operative. |  | Other jobs at this level:General NPS Operative  |

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| Jobs reporting up to this one:None |

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