

# APPLICATION TO USE A CRANE ON THE HIGHWAY

**Please note:** You must have a permit before your vehicle/plant is situated on any part of the public highway in York. All applications for a permit must be made on this form at least **five** working days beforehand.

*The permit will be sent to the applicant within three working days of receipt.*

**1**

## Applicant details

Name and address:

Post code:

Telephone number:

Email address:

**2**

Hire company name, address and telephone number (if applicable):

**3**

Address/location where vehicle/plant is to be sited:

(please provide a map on separate page if necessary)

**4**

For this location state:

width of footway

width of verge (if any)

width of carriageway

Is it a bus route?

Is it a footstreet?

\* delete to suit

metres

metres

metres

Yes / No \*

Yes / No \*

**Please turn over**

5	<b>State vehicle/plant dimensions:</b>	
	overall length	metres
	overall width (including outriggers)	metres
	overall weight	tonne(s)

6	<b>Other applications made:</b> (abnormal load routes/road closures/temporary traffic light requests etc)

7	<b>State the measures intended for traffic and pedestrian safety:</b>

8	<b>Start date:</b>

9	<b>Duration:</b>

10	<b>Payment</b>
	<ul style="list-style-type: none"><li>• The licence fee is £195 for up to one week, £195 for any additional week – this charge is not subject to VAT.</li><li>• An invoice for the fee will be raised at the end of the calendar month within which the start date for the permit falls.</li><li>• If the invoice is to sent to different name/address to that provided above, please state so here:</li></ul>

11	<b>Declaration</b>
	<p>I confirm to my best knowledge and belief the information given above is correct and accurate, and as such will be used by City of York Council in conditioning any permit issued. It will be my/our responsibility to make any scheme amendments required by council officers based on later inspections which shows the above information to be incorrect. I also understand that based upon dilapidation surveys, any damage to the general highway area will be rectified and the affected area returned to its original state.</p>
	<b>Signature of applicant:</b>
	<b>Name (please print):</b>
	<b>Date:</b>

## **STANDARD TERMS AND CONDITIONS RELATING TO USAGE OF CRANES ON THE HIGHWAY**

1. No work may commence on the public highway without a duly authorised permit.
2. The vehicle/plant must comply with the guidelines issued with the permit application form.
3. Any variation to the terms and conditions must be approved by the City of York Council Network Management section before the permit is issued and any approved variation must be shown on the permit.
4. Requests for relaxation or variation of the terms and conditions must be made at least five working days before the licence is required.
5. City of York Council neither makes nor implies any offer to comply with any requests for relaxation or variation to the terms and conditions of the permit.
6. The licensee must inform the Network Management section of any requirement stipulated by any statutory authority which may require a breach of conditions of the permit, and shall comply with any variation to the permit required by Highways and Street Operations section.
7. A temporary walkway for pedestrians of at least 1200mm in width is to be provided and maintained at all times.
8. Users of the highway must be protected from falling debris, dust and other pollutants in accordance with the guidelines.
9. The vehicle/plant must be signed, guarded and illuminated in accordance with the guidelines and any additional special conditions.
10. Such traffic signs as are necessary must be erected prior to commencement of works and maintained at all times in accordance with the guidelines and any other publication that is referenced.
11. Any vehicle/plant considered a danger to the public, or causing damage to the highway or causing a greater obstruction than is approved in the permit, the permit holder shall, on the instruction of the City of York Council, a police officer or the written instruction of the highway authority, forthwith remove the vehicle/plant.
11. The Licensee is responsible for all reinstatement/damage works as decided upon following a dilapidation survey.
13. The Licensee is responsible for the repair of any damage to the highway however caused by the vehicle/ plant. If the City of York Council has to repair the highway as a result of damage caused by the vehicle/plant they will recover costs from the Licensee.
14. The Licensee must indemnify the City of York Council against all claims, costs, charges or actions, which arise out of working with the vehicle/plant on the highway.
15. The Licensee must provide a copy of the licence to the hire company (if applicable) for their records.