



Notification of an appointment of a Newly Qualified Teacher 2020 – 21

A newly qualified teacher has been appointed to the staff at the school

School	
School address <i>Include post code</i>	

NQT name	
Former name/s <i>if applicable</i>	
Teacher reference number*	

**TRN, 7 digits, not LA 816/school code. Required to register induction with TRA*

Date of birth		NI number	
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Start date		End date <i>if less than a year</i>	
Full / part time		Days per week <i>if part time**</i>	

*** 0.1 is equivalent to half a day*

Induction tutor/mentor	
Primary: year group/s to be taught	
Secondary: subjects to be taught	

Previous induction terms <i>if applicable</i>		
Local Authority	School	Dates

Headteacher name	
Headteacher signature	

If there are any changes to the above during the induction period please inform nqts@york.gov.uk as soon as possible

Please return this form to:
Naomi Watson, Effectiveness and Achievement, West Offices, Station Rise, York YO1 6GA
OR email the completed form to nqts@york.gov.uk (*preferred*)

Costs of Appropriate Body service: £100 per NQT (flat rate).
www.york.gov.uk/nqt