

Demolition in a conservation area application checklist

1. Forms

Correct 'National Standard' application form (original and three copies, unless submitted electronically)	<input type="checkbox"/>
All signed and dated	<input type="checkbox"/>
All relevant questions answered correctly	<input type="checkbox"/>

2. Plans

Original and 3 copies of all plans and drawings necessary to describe the subject of the application. All detailed drawings should include a scale bar where appropriate.

Find out [how to order location plans and site plans](#)

Location plan at a scale of 1:1250 or 1:2500 to show:

The direction of north	<input type="checkbox"/>
Application site edged red/other land owned by the applicant edged in blue	<input type="checkbox"/>
Wherever possible, at least two named roads and surrounding buildings	<input type="checkbox"/>

Block plan at a scale of 1:100 or 1:200 to show:

Any site boundaries	<input type="checkbox"/>
The position of any building or structure on the other side of such boundaries	<input type="checkbox"/>
The type and height of boundary treatment	<input type="checkbox"/>

Existing and proposed elevations at a scale of 1:50 or 1:100 at show:

The works in relation to what is already there	<input type="checkbox"/>
All sides of the proposal (blank elevations should also be included)	<input type="checkbox"/>
Where possible, the proposed building materials and the style, materials and finish of the windows and doors	<input type="checkbox"/>

3. Certificates

Ownership Certificate completed – Correct certificate – A, B, C or D as required	<input type="checkbox"/>
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4. Local requirements

Heritage statement – required for all applications for conservation area consent	<input type="checkbox"/>
Structural survey – where the proposal involves the demolition of a building in a conservation area	<input type="checkbox"/>

Notes/explanation:

Please add any further comments to support the above submissions.

The circumstances in which such planning permission will be required will be the same as that which formerly existed when applying for conservation area consent. However, applicants will no longer need to make 2 applications (one for planning permission and one for Conservation Area Consent) when a scheme involves the demolition and replacement of a building in a conservation area.