

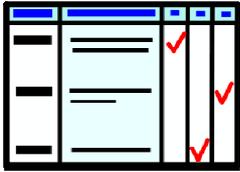


An Easy Read Guide to Tenancy Agreements.

What is a tenancy agreement?



To move into a council house, flat, bedsit or bungalow, you need to sign and understand a tenancy agreement.



This is a form that explains the rules that you have to agree to stick to, and the rules the council has to stick to.



The council is called the landlord. They own the house or flat that you will live in.

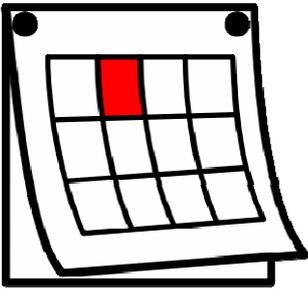


You are called the tenant. You live in the house or flat and pay money to the council. They own the house or flat that you will live in.

What is a tenancy



The money you pay to the council to live in your home is called rent.



You must pay your rent every 4 weeks



Your rent is: On your agreement

**Council Tax and
Housing Benefit
services online**



If you are on benefits or don't earn much, you can apply for Housing Benefit to help you pay your rent.

If you get Universal Credit you must pay the rent to the Landlord yourself from the benefit you receive.

Here are some of the things that you must do.



You must pay your rent.



**You must look after your home
and keep it clean and tidy.**



You must look after your garden.



You must live in your home.

Here are some of the things that you must do.



You must put your rubbish in the bins.



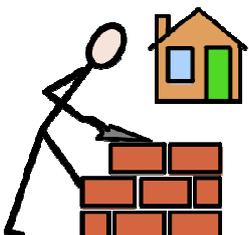
You must tell the council if anything gets broken or needs repairing.



**You must ask the council for permission if you want to have a pet.
You must look after your pet.
If you have a dog you must clear away any dog mess.**



You must let the council into your home to do repairs. The council will tell you when they need to do this



You must tell the council if you want to move out of your home will tell you when they need to do this

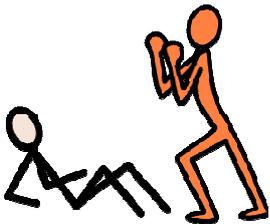
Here are some things that you must not do.



You must not damage your home.



You must not be too noisy.



You must not annoy or bully your neighbours or other people.



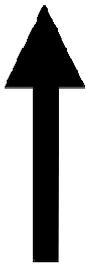
You must not break the law in your home, or in your neighbourhood.

Here are some things the council must do.



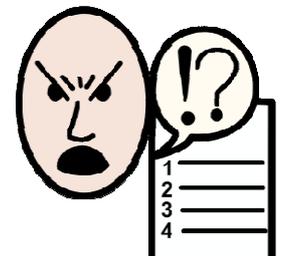
The council must make sure that your home is in good condition.

The council must make sure that the heating, lighting and plumbing work.



The council must tell you before they increase your rent.

The council must tell you how to complain if you are not happy about something.

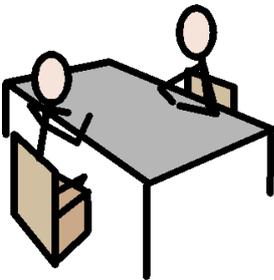


The council must not go into your home without asking you, except in an emergency.

What happens if you break the rules?



If you break the rules the council can ask you to leave your home.

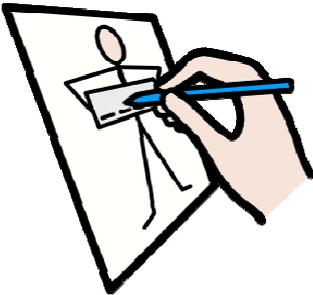


If you break the rules the council will have a meeting with you to talk about it.



If the council want to make you leave your home then they have to ask a court to agree to this.

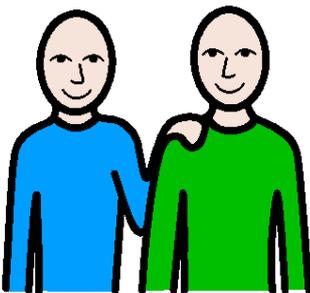
What happens next?



If you agree to stick to the rules, then you must sign the tenancy agreement.



This is a legal agreement between you and council.



A support worker, friend or relative can help you with this.



This booklet has been approved by the A Team