



**Police, Factories, Etc (Miscellaneous Provisions) Act 1916**

**STATIC STREET COLLECTION**

<p>1. Surname of Applicant:</p> <p>Other Names:</p> <p>Date of Birth:</p>	<p>(Mr/Mrs/Miss/Ms) .....</p> <p>.....</p> <p>.....</p>
<p>2. Home Address of Applicant:</p> <p>Daytime telephone number:</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
<p>3. Name and Address of Society or Organisation responsible for the conduct of the collection:</p> <p>Telephone Number:</p> <p>Are you a member of this Society or Organisation?</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>*Yes/No</p>
<p>4. Name and Address of the Charity or Fund which is to benefit from the proceeds of the collection:</p> <p>Telephone Number:</p> <p>Are you an officer of this Charity or Fund? If yes, state position/title within charity:</p> <p><b>If not you must supply a letter from them with behalf.</b></p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>*Yes/No</p> <p>.....</p> <p><b>this application authorizing you to collect on their</b></p>
<p>5. Address and telephone number of York Office:</p>	<p>.....</p> <p>.....</p> <p>.....</p>
<p>6. Is the Charity Registered with the Charity Commission?</p> <p>(If you are collecting on behalf of more than one charity please give the registration number of each)</p>	<p>*Yes/No</p> <p>Registration No: .....</p>

<p>7. Objects of the Charity:</p> <p><b><u>(Please enclose recent accounts relating to your charity. Failure to supply this information will mean your application is incomplete. )</u></b></p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
<p>8. Please state date required for the Collection, please give alternatives:</p>	<p>1st choice .....</p> <p>2nd choice .....</p> <p>3rd choice .....</p> <p>4th choice .....</p>
<p>9. The Collection can only take place on the following streets: Parliament Street (Marks &amp; Spencer side), Kings Square, Stonegate, St Sampson's Square, Spurriergate, Coney Street, Duncombe Place and Exhibition Square.</p> <p><b>*and/or</b></p> <p>If you would like to collect in the villages within the York Area please state: .....</p> <p>.....</p>	
<p>10. How many collectors will be authorised to collect?</p>	<p>.....</p>
<p>11. Are the whole of the receipts to be paid over to the Charity or fund?</p> <p>If not, please state the purpose for which deductions will be made?</p> <p>Please state approximately how much will be deducted for expenses or other purposes?</p> <p><b>NB: please note that no deductions can be made</b></p>	<p>*Yes/No</p> <p>.....</p> <p>.....</p> <p><b>unless details are specifically stated on this form</b></p>
<p>12. Have you previously been granted a street collection permit by this authority?</p> <p>If yes please give the date of any collections held within the last calendar year:</p>	<p>*Yes/No</p> <p>.....</p> <p>.....</p>
<p>13. Has the applicant or to the knowledge of the applicant, anyone associated with the collection, been refused a permit in respect of any charitable collection, had a permit revoked, or has anyone connected with the organisation any convictions for dishonesty offences?</p> <p style="text-align: right;">*Yes/No</p> <p>Is there or has there been any Police or Charity Commission inquiry into any person connected to the organisation or the organisation itself?</p> <p style="text-align: right;">*Yes/No</p>	

<p>14. Give the name, home or business address and designation of any person who will certify the Statement of accounts:</p> <p>Please state the qualifications of the accountant:</p> <p>For small organisations without an accountant the Statement of accounts can be certified by your bank.</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
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\* Delete words which do not apply

Please answer all questions fully in order that the processing of your application is not delayed.

**At least 28 days notice should be given before the collection takes place. A Street Collection Permit should be determined within 14 days once an application is received in full by the City of York Council Licensing Section.**

## Declaration

I am aware that should a street collection permit be granted to me the collection must take place in the areas specified and in strict compliance with the REGULATIONS MADE BY THE COUNCIL OF THE CITY OF YORK WITH REGARD TO STREET COLLECTIONS which I have read and fully understand.

I am also aware that it is necessary for me to submit to the Council a certificate form of statement within **28 days** of the collection taking place, and that I must also publish a notice in the local press within that time and send a copy to the Council as soon as possible.

Signature of Proposed Permit Holder ..... Date .....

Please return the completed form to:

Licensing  
City of York Council  
Hazel Court EcoDepot  
James Street  
York  
YO10 3DS