



**House to House Collections Act 1939  
APPLICATION FOR LICENCE**

In pursuance of Section 2 of the House to House Collection Act 1939, I hereby apply for a Licence authorising me to promote the collection, of which particulars are given below.

Date ..... Signature of Applicant .....

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**PARTICULARS OF COLLECTION**

1. Surname of Applicant (in block letters): .....
- Other Names: .....
- Maiden/Previous Name (if appropriate):  
.....
- Date of Birth: .....
- Place of Birth: .....
2. Address of Applicant: .....
- .....
- .....
- Telephone Number - Home: .....
- Business:  
.....
3. Name of charitable organisation to which proceeds of collection are to be applied (Full particulars should be given and, where possible, the most recent account of the charity which is to benefit should be enclosed.) .....
4. Over what parts of the City of York Council area is it proposed to hold the House to House collection? .....
5. During what period of the year is it proposed to hold the House to House collection?

6. Is it proposed to collect money?  
 .....
7. Is it proposed to collect other property?  
 If so, of what nature? And is it proposed  
 to sell such property or to give it away or to use it?  
 .....
8. How many persons is it proposed to  
 authorise to act as collectors in the  
 area of this Authority? .....
9. Is it proposed that remuneration should be  
 paid out of the proceeds of the collection -  
 a) To collectors? .....
- b) To other persons? .....
- If so, at what rates, and to whom? .....
10. Is application being made for licences for  
 collections for the same purpose in other  
 licensing areas? .....
- If so, to what Licensing Authorities?  
 And, approximately, how many persons in  
 all is it proposed to authorise as collectors? .....
11. Has the applicant, or, to the knowledge of  
 the applicant, has anyone associated with  
 the promotion of the collection been refused  
 a Licence of Order under the Act, or had a  
 Licence of Order revoked?  
 .....
- If so, give particulars.  
 .....
12. Is it proposed to promote this collection in  
 conjunction with a street collection?  
 .....
- If so, is it desired that the accounts of this  
 collection should be combined wholly or in  
 part with the account of the Street Collection?  
 .....
13. If the collection is for a War Charity, state if  
 such charity has been registered or exempted  
 from registration under the War Charities Act  
 1940, and give name of registration authority  
 and date of registration or exemption. ....

Signed .....

Dated .....

**NB The attention of the applicant is directed to the provisions of the House to House Collections Regulations 1947, copies of which may be obtained from HER MAJESTY'S STATIONERY OFFICE or any official stationers.**

At least 28 days notice must be given prior to the proposed commencement date of the collection. An application is usually decided within 14 days of receipt of the complete application.

A copy of this completed application form will be forwarded to the North Yorkshire Police who will conduct a character check.

Please return the completed form to:

City of York Council  
Licensing Services,  
Hazel Court EcoDepot,  
James Street  
York,  
Y010 3DS

For further advice and information please contact the Licensing Department on York (01904) 552512.