


Minutes

 <p>CITY OF YORK COUNCIL</p>	<p>Getting Out and About Operation Group Meeting Wednesday 31st July 2019 14.00pm – 15.30pm Severus Meeting Room, West Offices, York</p>
<p>Attendees: Chair – Nick Sinclair (Public Health CYC); Sam Alexander (Public Health CYC); Michael Banhan (Transport CYC); John Bibby (York Bus Forum); Angela Blackwood (Sustainable Transport CYC); Jim Cannon (YOPA); Graham Collett (York Bus Forum); Cllr. Andrew D’Agorne (Deputy Leader of the Council and Executive Member for Transport); Christopher Martin (Public Transport CYC); Cllr. Carol Runciman (Executive Member of Health and Adult Social Care Board); Ruth Stockdale (MS Society), Andy Vose (Transport Planning CYC), Jayne Ward (Road Safety CYC), Carl Wain (Adult Social Care CYC), George Wood (YOPA), Christian Wood (Transport CYC).</p>	
<p>1.</p>	<p>Introduction and Age Friendly York Overview</p> <p>The Chair welcomed everyone and introductions were made. Carl Wain gave an overview of Age Friendly York and the work we wish to achieve.</p>
<p>2.</p>	<p>Minutes and matters arising</p> <p>Everyone agreed the minutes were an accurate record of the previous meeting.</p> <p>John Bibby had an arising matter that he voiced at the meeting. He informed everyone of the flexi-travel/ taxi-bus scheme that came out of the bus forum he is a member of. This idea is to have mini-buses or large taxis operate under busier hours or later in the evenings. He also thought that the concessionary bus pass should allow access to this service, as it would primarily be aimed at this particular cohort. Chris Wood added that measuring the demand for such a service is critical factor and can be quite difficult; they know this as they have ran into the same problem with the bus service. John has developed a paper with some research and findings on the subject. Although the paper is six weeks old and has developed since its conception, the group thought it would be useful for John to circulate the paper. However it would need developing further.</p> <p>Action: John Bibby to circulate the paper for information only at this stage.</p>
<p>3.</p>	<p>Terms of Reference</p> <p>The Chair asked for any initial comments on the Terms of Reference, but thought it would be best to gain the majority of feedback via email.</p> <p>Action: Give feedback on the Terms of Reference by next week. This will be</p>

	<p>further discussed at the next meeting.</p> <p>George Wood asked whether we have finalised a name for this domain yet. Carl Wain answered by explaining that the titles were initially drawn from the World Health Organisation (WHO) and was adapted to our local authority requirement. What is meant by this is that we added walking to our Your Journey specification as we felt this to be an important part of travelling around York. The next domain is Your Destination which will be focusing on an older person's arrival at their destination.</p> <p>The group then debated whether it was worth having a second operation group that solely develops the Your Destination domain, or this group to be more fluid, eventually evolving into the Your Destination Operation Group. Everyone agreed a single operational group would be best moving forward. Henceforth this group will be named 'Getting Out and About Working Group'.</p>
4.	<p>Puffin Crossings</p> <p>Pedestrian crossings and single junctions were seen as problems in the public's feedback. Chris Wood outlined the numerous different crossing and the benefits for each. He added that beepers will be added wherever possible and spinning cones are on all crossings for the visually impaired.</p> <p>Angela Blackwood suggested we provide pedestrian training for older people as she found this very useful with her own elderly mother. The group agreed it was a good idea and something that could be progressed.</p>
5.	<p>Mobility Zone</p> <p>Chris informed everyone of the plan to introduce a city centre car park for a shuttle service. This is a scheme we have bid for and are working towards. The outlined proposal has been accepted, but the detailed proposal is yet to pass regulations. An update will be provided at the following meeting. Chris wanted to stress the point that there has been no decision made on this yet.</p>
6.	<p>Take a Seat</p> <p>Carl informed everyone of the work Nottingham Council had been progressing in terms of the Take a Seat campaign. They have been a member of the Age Friendly Network for a long time and have over 330 areas that have seating for older people. Sheffield are another Council that have made big strides in the Take a Seat campaign, they have toilet stops all throughout their city centre.</p> <p>Action: Carl Wain to contact Sheffield Council to see how they are progressing with toilet stops in retail stores.</p>

7.	<p>Project Plan</p> <p>Due to time constraints, we were unable to discuss this agenda item; however this was made available in the papers for consideration.</p>
8.	<p>Baseline Assessment</p> <p>Due to time constraints, we were unable to discuss this agenda item, however this was made available in the papers for consideration.</p>
9.	<p>Initial findings from Your Journey Survey (tabled)</p> <p>Carl Wain informed every one of the findings from the Your Journey Survey. The majority of the responses we received focussed on the quality of the pavements. Chris Wood added that this is mainly due to cable companies digging up pavement and not fixing them to the correct standard. In this case, Chris explained; the company is charged for the Council's time to review the pavement once it has been reported. However, if the pavement is not fixed to the correct standards in the second attempt, it is then left.</p> <p>Another difficulty is to identify where a fall happened as emergency services record where they live, rather than where they fall. If it is reported to the council they have to fix the problem. Chris told everyone of the Lagan website that allows the public to report any problems with the highway. If you aren't computer literate however, you won't be able to log it. The council have bi-annual inspections of pavements and roads. From this they will prioritise each pavement problem with spray paint. Carl Wain thought that increasing the awareness of the approach a resident can take to report a damaged pavement would improve satisfaction levels.</p> <p>Another stream of communications to the council for such problems could be through their Councillor.</p> <p>Chris Wood asked the group; how do we measure the problems to gain a baseline?</p> <p>A younger person may not notice some of the problems with the pavements in the city centre. Although, there was a majority in agreement that the pavements were unavailable. The group should think about how we can improve and maintain the quality of the pavements.</p> <p>Carl suggested that we encourage coproduction between similar charities. This is because many fit into the same framework like the fill a bottle campaign and the One Planet York's perspective.</p> <p>The survey is still open and will be re-circulated for another push. We will use the 50+ Festival being held on 9th August 2019, to gain more feedback on the survey.</p>
10.	<p>Initial recommendations for Action Plan</p>

	<p>The Action Plan is yet to be drawn up and will be brought to the next meeting.</p> <p>George Wood raised the issue with the advertising of Park and Ride's extended hours. He wasn't aware of it until a matter of days ago. He added that trials will only work if they are publicised properly. It was established that Lucy Oates is the correct lead regarding the public transport communications.</p> <p>Action: This will be on the agenda to be discussed at the next meeting.</p>
11.	<p>AOB</p> <p>The group had no other business to discuss.</p>
<p>Date of Next Meeting – Thursday 17th October, at 11.00am – Green Meeting Room, CYC West Offices</p>	

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