



Age Friendly York

Your Journey Operation Group

Monday 17th June 2019
West Office York
11am-12.30pm

Minutes

1. Attended: Jane Ward (Road Safety CYC); Carl Wain (Adult Social Care CYC); Graham Collick (York Bus Forum); George Wood (YOPA); Jane Morris (Age UK); Cllr Carol Runciman (Executive Member for Health and Adult Social Care); Cllr Andy D'Agorne (Deputy Leader of the Council and Executive Member for Transport)

2. Age Friendly status

Carl explained the decision process regarding applying for status that took place and what has been done so far to move the initiative forward.

3. Governance Arrangements

Carl explained that Age Friendly York was the agreed tool to deliver against the Aging Well agenda which is one arm of the Health and Wellbeing Strategy.

Decisions are taken to the Aging Well Partnership that meets every other month and it was agreed that the Your Journey Operation Group would align timescales accordingly.

Action – Carl to arrange for a doodle pole to be sent out for next meeting.

There will be an operation group set up for each domain as scheduled in the work plan

It was noted that not everyone received papers due to the need to define a named person within organisations.

Action – Carl to re-send papers with minutes

4. Membership, Terms of Reference etc.

Public Health, as partners, will be producing a draft Terms of Reference for approval by the operation group next meeting.

Action – Nick Sinclair to produce and send draft TOR

It was noted that there were a number of key colleagues that could not attend on this occasion. However it is anticipated that there will be a larger attendance at the next meeting due to being able to provide more notice.

It was agreed that there would be some groups that would want a representation across a number or all domains which may be a different person. It was recognised that this includes YOPA and Age UK.

Action – Public Health to provide police contact name through their involvement in the older people survey. To then also invite to the launch.

Action – to look at how major developments impact on the domain eg/ minster; railway station front; York central; groves regeneration; gateway

Action – to build the community transport initiative into the action plan.

5. Project Plan

Carl explained how the project plan is set out with the World Health Organisations providing a recommended approach of 2 years to produce action plans followed by delivery over the following 3 years.

However the operation group wanted to ensure that progress against any identified/agreed actions were not delayed.

There was then a discussion around the provision for this initiative. As it stands there is not any dedicated resources, however it is hoped that this new initiative will become part of the Council Plan and that any resource decisions would be made on this basis.

Key dates:

24 th Jun	Resident consultation New Earswick
25 th Jun	Aging Well Partnership
26 th Jun	Launch
Aug	Your Wellbeing Operation Group (date to confirm)
27 th Aug	Aging Well Partnership
4 th Sep	50+ Festival Tang Hall
10 th Sep	50+ Festival Spuriargate
13 th Sep	50+ Festival Acomb Gateway

6. Domains

Carl presented the domains paper and explained that the World Health Organisation domains are stated at the end of the document with a key to where each question originated from in brackets after each point. Request came from YOPA.

There will be cross cutting themes with every domain which will include dementia, environment and equalities.

It was explained that and domain consultations that received feedback from different domain areas would be captured

7. Baseline Assessment

Carl presented the baseline assessment.

The baseline assessment has been received well by the transport team. There are a few amendments that they will be sending through.

The baseline assessment was received by the Ageing Well Partnership with a few updates made accordingly.

Updated from meeting

– time of hospital, park and ride

Updated from meeting

– quantity of respondents from older persons survey to 912

- Consider adding a section in regarding community bike maintenance and donations eg/ Bikes for Refugees

8. Action Planning

Carl explained the approach of looking at key documents to see where issues had been identified and where appropriate incorporating these into the draft action plan. Carl is following up with key named people to ensure any actions are agreed and up to date.

This will be a living action plan providing the opportunity for additions to any signed off action point.

Action – Carl to check if there is a council map of park benches.

Action – look to include “foot street” in the baseline assessment (As Is) which may lead to action points for consideration

- Can there be a cycle route that is clear traversing the city paved area with a cycle speed limit

Action – consider an action point that picks up on parking on pavements where this does not slow down traffic, particularly on grass verges (it was recognised that in some areas of York cars always park on the pavement in order for traffic to flow effectively).

Action – consider countdown on pelican crossings

Action – consider welcome to sit down initiatives in retail outlets and businesses. Cllr Runciman will look into how long ago this was tried and if there are any details. Carl will approach the LA's that have implemented this and see what learning can be gleaned.

Action – look to see how evening park and ride has been publicised

9. Launch Event

All members of the operation group have been sent an invitation. Carl explained that the first half will be the formal launch and the second half will be stakeholder consultation on the first domain Your Journey.