

Chaperone Application Form

School Services

You will need to complete this form if you wish to apply for a Chaperone Licence.

You will **also** be required to complete a Disclosure and Barring Service (DBS) application and provide **two** references. Once completed, the DBS disclosure will be posted directly to you, and you will be required to bring the original into West Offices before we can issue a licence.

To find out more about registering for a portable DBS, visit:

<https://www.gov.uk/dbs-update-service>

Applicant's Details

Forename	<input type="text"/>	Surname	<input type="text"/>
Home telephone	<input type="text"/>	Previous surname	<input type="text"/>
Mobile telephone	<input type="text"/>	Email	<input type="text"/>
Date of Birth	<input type="text"/>	Place of birth	<input type="text"/>

Address

House number	<input type="text"/>	Postcode	<input type="text"/>
Line 1	<input type="text"/>	County	<input type="text"/>
Line 2	<input type="text"/>	Length of time at this address	<input type="text"/>
Line 3	<input type="text"/>		

Employment Details

Employer's Name	<input type="text"/>	Length of time in this employment	<input type="text"/>
Address			
Line 1	<input type="text"/>	Postcode	<input type="text"/>
Line 2	<input type="text"/>	County	<input type="text"/>
Line 3	<input type="text"/>	Type of employment	<input type="text"/>

Dance/Theatre/Group Details

Name of organisation	<input type="text"/>		
Address			
Line 1	<input type="text"/>	Postcode	<input type="text"/>
Line 2	<input type="text"/>	County	<input type="text"/>
Line 3	<input type="text"/>	Type of employment	<input type="text"/>

References

You will need to provide details of two people who can provide references for you. At least **one** should have known you in a professional capacity.

We will then contact your named referees and provide them with the child chaperone referee guidelines.

Forename	<input type="text"/>	Surname	<input type="text"/>
Telephone	<input type="text"/>	Email	<input type="text"/>
Address			
Line 1	<input type="text"/>	Postcode	<input type="text"/>
Line 2	<input type="text"/>	County	<input type="text"/>
Relationship to you <input type="text"/>			

Forename	<input type="text"/>	Surname	<input type="text"/>
Telephone	<input type="text"/>	Email	<input type="text"/>
Address			
Line 1	<input type="text"/>	Postcode	<input type="text"/>
Line 2	<input type="text"/>	County	<input type="text"/>
Relationship to you <input type="text"/>			

Return this form with 1x passport sized photo. A DBS check costs £55.50 if you will be paid for your chaperone duties and £6.00 if this is a voluntary role. You can pay the relevant fee by Bank Transfer; details will be sent to you on receipt of your completed form and photo.

Note: Failure to complete any of the above may delay your application. If you have not previously been employed as a chaperone, see our online guidance at <https://www.york.gov.uk/chaperones>

By registering as a chaperone, you are acting as a responsible adult for all children in your care including performance times, health and safety and safeguarding / child protection.

Please write your name on the back of your photo

Please attach a
passport size
photo here

Are you happy for us to contact you in future about other companies who may be looking for chaperones? ☐ Yes ☐ No

Declaration

I declare that the above information is true and correct. I understand that I am liable to prosecution if any of the information I have provided is untrue or incorrect. I understand what is expected of me as a chaperone, and my responsibilities regarding children under my care.

Signature	<input type="text"/>	Date	<input type="text"/>
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