

Chaperone Application Form

School Services

You will need to complete this form if you wish to apply for a Chaperone Licence.

You will **also** be required to complete a Disclosure and Barring Service (DBS) application and provide **two** References. Once the application has been completed and we have received satisfactory references, we will invite you into West Offices to attend an informal interview and to verify the original documents you have used for the DBS application. A licence will be issued once all of the above checks have been returned as satisfactory.

<https://www.gov.uk/db-update-service>

Applicant's Details

Forename	<input type="text"/>	Surname	<input type="text"/>
Home telephone	<input type="text"/>	Previous surname	<input type="text"/>
Mobile telephone	<input type="text"/>	Email	<input type="text"/>
Date of Birth	<input type="text"/>	Place of birth	<input type="text"/>

Address

House number	<input type="text"/>	Postcode	<input type="text"/>
Line 1	<input type="text"/>	County	<input type="text"/>
Line 2	<input type="text"/>	Length of time at this address	<input type="text"/>
Line 3	<input type="text"/>		

Employment Details

Employer's Name	<input type="text"/>	Length of time in this employment	<input type="text"/>
Address			
Line 1	<input type="text"/>	Postcode	<input type="text"/>
Line 2	<input type="text"/>	County	<input type="text"/>
Line 3	<input type="text"/>	Type of employment	<input type="text"/>

Dance/Theatre/Group Details

Name of organisation	<input type="text"/>		
Address			
Line 1	<input type="text"/>	Postcode	<input type="text"/>
Line 2	<input type="text"/>	County	<input type="text"/>
Line 3	<input type="text"/>	Type of employment	<input type="text"/>

References

You will need to provide details of two people who can provide references for you. At least **one** should have known you in a professional capacity.

We will then contact your named referees and provide them with the child chaperone referee guidelines.

Forename	<input type="text"/>	Surname	<input type="text"/>
Telephone	<input type="text"/>	Email	<input type="text"/>
Address			
Line 1	<input type="text"/>	Postcode	<input type="text"/>
Line 2	<input type="text"/>	County	<input type="text"/>
Relationship to you <input type="text"/>			

Forename	<input type="text"/>	Surname	<input type="text"/>
Telephone	<input type="text"/>	Email	<input type="text"/>
Address			
Line 1	<input type="text"/>	Postcode	<input type="text"/>
Line 2	<input type="text"/>	County	<input type="text"/>
Relationship to you <input type="text"/>			

Return this form with 1x passport sized photo. A DBS check costs £55.50 if you will be paid for your chaperone duties and £6.00 if this is a voluntary role. You can pay the relevant fee by Bank Transfer; details will be sent to you on receipt of your completed form and photo.

Note: Failure to complete any of the above may delay your application. If you have not previously been employed as a chaperone, see our online guidance at <https://www.york.gov.uk/chaperones>

By registering as a chaperone, you are acting as a responsible adult for all children in your care including performance times, health and safety and safeguarding / child protection.

Please write your name on the back of your photo

Are you happy for us to contact you in future about other companies who may be looking for chaperones? ☐ Yes ☐ No

Please attach a
passport size
photo here

Declaration

I declare that the above information is true and correct. I understand that I am liable to prosecution if any of the information I have provided is untrue or incorrect. I understand what is expected of me as a chaperone, and my responsibilities regarding children under my care.

Signature	<input type="text"/>	Date	<input type="text"/>
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