



Template form for the issue of a PSC

Implementation of new Petroleum Regulations 2014**Information required for the issue of a Petroleum Storage Certificate, registration of the 'Keeper of Petrol' for the site etc.**

It is the intention of the Petroleum Enforcing Authority to grant a storage certificate based on the information shown in items 1 to 4 below. Please complete and return this form as soon as possible, to enable the Petroleum Storage Certificate to be in place and the site to be operating within the law after the date at which the Petroleum Licence expires.

Responses can be made by completing and returning this form in hardcopy to the address shown on the letter. However to reduce the administrative burden we would, wherever possible like to correspond with site operators electronically. To begin this process, you may complete and scan this form and return it to "_____". Alternatively please ask us for an electronic copy of the form.

Please note: To maintain the integrity of the data, we request returned electronic versions of this form to be submitted as a PDF document

1. **File Reference Number:**

2. **Site Address:**

3. **Date Certificate will come into force:**

4. **Tank information:**

Tanks in which the Petroleum Enforcing Authority permit petroleum to be stored:

Tank	Compartment	Maximum working capacity	Fuel currently stored

N.B. The above information has been provided by the PEA, if you have any comments please provide these in section 7 below.

Petroleum is currently stored in tanks compartments _____ with a combined maximum working capacity of _____ litres. The annual fee is calculated on this figure as band _ at _____ per annum.

5. Fees:

If the above information is correct, please specify the initial period for which you intend to pay the fee: *(annual period only)*

Please note: Paying for more than one year now will reduce the administrative burden on your business and enable you to purchase at the current year's fee rate. However the Regulations are subject to review, and the inclusion of fees could be changed.

1 year		3 years		5 years		7 years		9 years	
2 years		4 years		6 years		8 years		10 years	

Please indicate the number of years for which you would like to pay the fee in the table above. An invoice will be sent on receipt of this form.

6. Keeper of petrol:

Keeper of petrol	
Registered address (if limited company)	
Main Contact	<i>Keeper to complete</i>
Telephone Number	<i>Keeper to provide</i>
Email Address	<i>Keeper to provide</i>

7. Acknowledgement:

Please advise if the PEA may correspond with you electronically: Yes No

Please confirm the information recorded above is: Correct Incorrect

If incorrect please provide details:.....

Petroleum certificate and licence fees

See details of current petroleum storage certificate and licence fees, and of licence fees to keep petrol:

<https://www.york.gov.uk/PetroleumAndExplosivesLicenceFees#Petrol>