

FREEDOM OF THE CITY OF YORK

The rules for claiming freemanship state that applicants can claim through an ancestor on either the maternal or paternal side of the family. Applicants must be the age of 21 at the time they are admitted.

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Application forms are available from Electoral Services, West Offices, Station Rise, York YO1 6GA

The following information is required on the application form: -

- Applicants: - full name  
address  
occupation  
date of birth
- The full name of the relative they are claiming freedom through.
- The address of the relative at the time they were made a freeman.
- The occupation of the relative at the time of being made a freeman.
- The date the relative was made a freeman.

If this information is not known, please contact Archives and Local History on 01904 552800 or by email at [archives@exploreyork.org.uk](mailto:archives@exploreyork.org.uk) who will check the register on your behalf. Copies of documents can be sent to you, however, a charge per image will apply.

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- Application forms should be returned to Electoral Services with the original full birth certificate showing parentage, photocopies will not be accepted. Married ladies should also include their original marriage certificate.
  - Birth and marriage certificates will be returned to the applicants by recorded post.
  - The application form will be checked and a letter sent to the applicant stating that the application is in order.
  - A further letter is sent to applicant in the summer inviting them to attend the annual Court which is usually held on a Monday evening in the Autumn.
  - An administrative fee of £25.00 is payable prior to the Court. Payment is requested once the applicant has received the official invitation to attend the Court.
  - Applicants are required to bring with them to the Court an older relative to act as a witness as to their identity, applicants may also bring one additional guest to the Court.
  - Applicants who prefer to take an Affirmation (rather than an Oath) at the Court should notify the Electoral Services office in order that this can be arranged.

If any further information is required please contact Joanne Lowe Electoral Services on 01904 551050.