



## Licence under s115 of the Highways Act 1980 Application Form

Please read the guidance notes which will help you complete this form.

A copy of the completed form and plans should be sent to:-

**Network Management, City of York Council, West Offices, Station Rise,  
York, YO1 6GA**

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### **1. Name and Address of Applicant**

Applicant's name	Name of Business (if different)
Address	Address
Post code	Post code
Daytime tel no.	Daytime tel no;
Email:	

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### **2. Nature of business**

Nature of the Business (e.g. Pub, cafe, (un)licensed restaurant etc.)

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Details of area and furniture (e.g. tables, chairs, parasols, barriers and other equipment)

Please include drawings/photos etc. along with a scale drawing of the area of highway to which this application relates

Planning Approval number		Approved hours of use	
Do you serve alcohol?	Yes/no	Approved days of use	



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### 3. Details of ownership

Landlord's name (if applicable)	Name of other tenants in the building
Address	
Post code	
Daytime tel no.	

### 4. Declaration - application is not valid unless signed

Please read the following declaration carefully before signing:-

I certify that the information set out on this form is factually correct, and that prior to the use of the amenity commencing Planning Consents, Third Party Liability Insurance, Liquor Licence, Health and Safety Certificates\* will be in place and that these will be made available for inspection by the Council upon request.

I have read the Notes for Guidance and note that the licence will be valid for 12 months from the date of renewal. I understand that the Highway Authority has the right to revoke or suspend the licence and that no compensation will be payable.

No Tacit consent applies. There are no overriding reasons of public interest that means this process does not fall under the tacit consent parameters. If you have not heard from us within 30 days please contact us to check the status of your application.

I agree to be bound by the limitations written into the licence.

I enclose herewith the fee of £660.00 per site – (fee valid per application for an annual licence)

\* delete any which are not applicable

Signed		Date	
Name		Position	