

AHS Sixth Form Application Form

This form should be completed **by the applicant and their parent or carer** prior to their admission and submitted as soon as possible.

If you have any questions about this form or need support completing it, please contact the Sixth Form office by calling 01904 411341 or emailing reception@ahs.pmat.academy.

Archbishop Holgate's School and Sixth Form are part of Pathfinder Multi Academy Trust. The Trust is a data controller as defined by the UK GDPR. This means that we determine the purposes for which your personal data is processed and the manner of the processing.

We will only collect and use your personal data in ways that are compliant with data protection legislation. For more information about how and why we process your personal data, please see our [Pupils, Parents and Carers Privacy Notice](#).

* Indicates required question

STUDENT'S DETAILS

1. Student's **legal forename** *

2. Student's **legal surname** *

3. Student's **middle name/s**

4. Student preferred forename (if different to legal forename)

5. Student preferred surname (if different to legal surname)

6. Date of Birth *

Example: 7 January 2019

7. Sex recorded at birth *

Mark only one oval.

☐ Male

☐ Female

8. Student's home address *

9. Student's mobile number *

10. Student's email address *

EDUCATIONAL HISTORY

Details of last school attended

11. Name of school currently attending *

12. Town/city and country of school *

ETHNICITY

We collect and report information on ethnicity to the Department for Education as part of the school census. Please tick the correct category for the pupil named on this form. Our ethnic background describes how we think of ourselves. This may be based on many things, including, for example, our skin colour, culture, language, ancestry, or family history. Ethnic background is not the same as nationality or country of birth.

13. Please select *

Mark only one oval.

- ☐ White
- ☐ Asian/Asian British *Skip to question 15*
- ☐ Black/African/Caribbean/Black British *Skip to question 16*
- ☐ Mixed/Multiple ethnic groups *Skip to question 17*
- ☐ Other ethnic group *Skip to question 18*
- ☐ Prefer not to say *Skip to question 19*

White

14. **White ***

Mark only one oval.

- ☐ English/Welsh/Scottish/Northern Irish/British *Skip to question 19*
- ☐ Irish *Skip to question 19*
- ☐ Gypsy or Irish Traveller *Skip to question 19*
- ☐ Other:

Asian / Asian British

15. **Asian / Asian British ***

Mark only one oval.

- ☐ Indian *Skip to question 19*
- ☐ Pakistani *Skip to question 19*
- ☐ Bangladeshi *Skip to question 19*
- ☐ Chinese *Skip to question 19*
- ☐ Other:

Black / African / Caribbean / Black British

16. **Black / African / Caribbean / Black British ***

Mark only one oval.

- ☐ African *Skip to question 19*
- ☐ Caribbean *Skip to question 19*
- ☐ Other:

Mixed / Multiple ethnic groups

17. Mixed / Multiple ethnic groups *

Mark only one oval.

☐ White and Black Caribbean *Skip to question 19*

☐ White and Black African *Skip to question 19*

☐ White and Asian *Skip to question 19*

☐ Other:

Other ethnic group

18. Other ethnic group *

Mark only one oval.

☐ Arab *Skip to question 19*

☐ Other:

RELIGION

We collect this information in order to consider the religious background of pupils when delivering the statutory Relationships and Health education curriculum.

19. Please select your religion *

Mark only one oval.

- ☐ Christian
- ☐ Hindu
- ☐ Jewish
- ☐ Muslim
- ☐ Sikh
- ☐ Buddhist
- ☐ No religion
- ☐ Prefer not to say
- ☐ Other:

LANGUAGE

20. What's your first language? *

21. Language spoken at home *

22. Do you speak English as an additional language?

Mark only one oval.

- ☐ Yes
- ☐ No

ADDITIONAL INFORMATION

23. Are either parents currently serving in HM Forces? *

Mark only one oval.

☐ Yes

☐ No

24. Are you currently in care or adopted from care? *

Mark only one oval.

☐ Yes

☐ No

25. Are you a Young Carer? *

Mark only one oval.

☐ Yes

☐ No

MEDICAL, HEALTHCARE, ALLERGIES AND DIETARY REQUIREMENTS

Please note:

- If you have any dietary requirements and food related allergies, this information will be shared with the school catering team.
- School may request a meeting with you/your parents/carers to discuss details of your medical, dietary requirements and allergies to ensure suitable provisions are in place.

26. **Doctor's details ***

Surgery name

27. **Address ***

Emergency Treatment and First Aid

Emergency Treatment and First Aid

If an emergency should occur at a time when consent cannot reasonably be obtained, please indicate below if you consent to receive medical or surgical treatment deemed necessary by a qualified medical practitioner and to first aid being administered.

Please notify the school of any relevant new information relating to your health.

28. **I consent to receiving emergency treatment/first aid if necessary. ***

Mark only one oval.

☐ Yes

☐ No

Administration of Medication

If you require medication during the school day, please contact reception to discuss.

Please provide your consent for the following:

29. Can a reliever inhaler be administered in the event of an asthma attack?* **Must** *
- be completed by a parent/carer**

Mark only one oval.

☐ Yes

☐ No

30. Can paracetamol be administered for pain/fever? *

Mark only one oval.

☐ Yes

☐ No

Medical Information

31. Please give details of any medical information relevant to your health and development e.g. hearing, vision, allergies, diabetes, epilepsy, other complex needs.

32. Do you require any medication which would need to be administered e.g. an asthma inhaler, an adrenaline auto-injector (EpiPen), diabetes medication? *

Mark only one oval.

☐ Yes

☐ No

33. If yes, please provide details below:

Dietary Information

34. Do you have special dietary requirements? (e.g. food intolerances, religious reasons).

*

Mark only one oval.

☐ Yes

☐ No

35. If yes, please provide details below:

SPECIAL EDUCATIONAL NEEDS AND DISABILITIES

36. Do you have additional needs such as autism spectrum condition, dyslexia, dyspraxia, hearing or visual impairment? *

Mark only one oval.

☐ Yes

☐ No

SPECIAL EDUCATIONAL NEEDS AND DISABILITIES

37. Please provide details below of any additional needs such as autism spectrum condition, dyslexia, dyspraxia, hearing or visual impairment.

Please note that we may request a meeting with parents/carers to discuss details of your additional needs to ensure suitable provisions are in place prior to you starting sixth form.

38. Do you have an Educational Health Care Plan (EHCP)?

Mark only one oval.

☐ Yes

☐ No

LEGAL PARENTAL RESPONSIBILITY / EMERGENCY CONTACTS

The Education Act 1996 defines a parent to include the natural parents of the child as well as a person:

- a) who is not a parent but who has parental responsibility
- b) who has care of the child.

CONTACT 1

First person to be contacted in case of illness or emergency.

39. Relationship to student *

40. Legal Responsibility *

Mark only one oval.

☐ Yes

☐ No

41. Title *

42. Full name *

43. Address *

44. Postcode *

45. Mobile phone number *

46. Home phone number

47. Work phone number

48. Email address *

49. Is there a court order in place with this parent? *

Mark only one oval.

☐ Yes

☐ No

CONTACT 2

Second person to be contacted in case of illness or emergency.

It is highly recommended that schools hold at least two emergency contact details for each pupil. Please provide details of a second person.

50. Relationship to student

51. Legal responsibility

Mark only one oval.

☐ Yes

☐ No

52. Title

53. Full name

54. Address

55. Postcode

56. Mobile phone number

57. Home phone number

58. Work phone number

59. Email address

60. Is there a court order in place with this parent? *

Mark only one oval.

☐ Yes

☐ No

61. Please select

Mark only one oval.

☐ Add Emergency Contact 3 (Recommended)

☐ Continue to next section *Skip to question 70*

CONTACT 3

Third person to be contacted in case of illness or emergency

62. Relationship to student *

63. Legal responsibility *

Mark only one oval.

☐ Yes

☐ No

64. Title *

65. Full name *

66. Address *

67. Postcode *

68. Mobile phone number *

69. Home phone number

IMAGES AND VIDEO CONSENT

The following information explains the reasons why and how we may use images and videos of pupils.

Why do we need your consent?

When joining the sixth form, we request the consent to use images and videos for a variety of different purposes. Without your consent, we will not use images or videos of you. Similarly, if there are only certain conditions under which you would like images or videos to be used, we will abide by the conditions you consent to.

Why do we use images and videos of pupils?

We use images and videos of pupils as part of school displays to celebrate sixth form life and pupils' achievements; to promote the sixth form on social media and on the website; and for other publicity purposes in printed publications, such as newspapers. The sixth form is part of Pathfinder Multi Academy Trust. The Trust may also use images and videos of pupils on its website and in printed publications.

Where we use images of individual pupils, the name of the pupil will not be disclosed. Where an individual pupil is named in a written publication, a photograph of the pupil will not be used to accompany the text. If, for example, a pupil has won an award and their parent or carer would like their name to be published alongside their image, separate consent will be obtained prior to this.

We may take images or videos of individual pupils and groups of pupils to use on social media, the school website, school brochure or prospectus and other printed publications, including the school newsletter.

Who else may use images and videos of pupils?

Local / national media and press may take images or videos of pupils (or use images or videos supplied by the school) to publicise school events and celebrations. These could be published in local or national newspapers, on television, or on approved websites. Where any other organisations intend to use images or videos of pupils, additional consent will be sought from parents and carers before any image or video is used.

Withdrawing your consent

We will remind you on an annual basis, of the option to amend or withdraw consent. You also have the right to withdraw your consent at any time. Withdrawing your consent will not affect any images or videos that have been used prior to withdrawal. If you would like to amend or withdraw your consent, please submit your request in writing to the Headteacher.

Providing your consent

Please read the following conditions and provide your consent as appropriate by ticking either YES or NO for each criteria. Images or videos of you will only be used under the conditions you consent to.

I provide consent for:

70. **Individual photographs**

*

These are taken by a professional photographer and are available to buy.

Mark only one oval.

☐ Yes

☐ No

71. **Internal school use**

*

Using images or videos of me within the school for the purposes of education and to celebrate successes in assemblies and in wall/classroom displays.

Mark only one oval.

☐ Yes

☐ No

72. **External school use**

*

Using images or videos of me in the newsletter, prospectus/school brochure, school website and school social media channels.

Mark only one oval.

☐ Yes

☐ No

73. **External Pathfinder Multi Academy Trust use**

*

Using images of me on the Trust's termly newsletter, information brochure and on the Trust's website.

Mark only one oval.

☐ Yes

☐ No

FUNDRAISING AND MARKETING CONSENT

The school may occasionally send fundraising and marketing messages on behalf of parties associated with the school. These messages can include fundraising activities run by the school's PTA/Friends Group or advertising musical instrument lessons provided by an external tutor. Under the UK GDPR and Data Protection Act 2018, we must seek consent to send these messages.

Withdrawing your consent

You have the right to withdraw consent at any time. If you would like to amend or withdraw your consent, please submit your request in writing to the Headteacher.

Providing your consent

Please provide your consent as appropriate by ticking either Yes or No below.

74. I provide consent for school to send me fundraising and marketing messages on behalf of parties associated with the school.

*

Mark only one oval.

☐ Yes

☐ No

BIOMETRIC CASHLESS CATERING SYSTEM- to be completed by parent/carer for applicants under the age of 18

The school operates a cashless catering system which allows us to provide an efficient, fast and ultimately better quality of service to our students.

The system uses the latest technology and eliminates the need for students to carry cash throughout the day. Being a biometric system, there is no need for students to carry a card as their thumb print is used at the revaluation pay-points and at the tills.

Any amount of money can be paid into a student's account and any money spent on food and drink will be deducted on a daily basis. There are two payment options available:

- online payments via ParentPay
- Coin/note payments at the revaluation pay-points in school

A daily 'spend limit' of five pounds is programmed into the system. This can be increased or decreased for an individual student by written request to the Finance Department at the school. All students are given guidance on how to use the system.

How does the Biometric System work

The information for a student, who has been biometrically registered, is stored on a secure Biometric Controller within the school, which only our provider, Nationwide Retail Systems Ltd, can access. Once an account is credited, the student places their finger/thumb on the EPOS Terminal, which looks up their account details and allows them to purchase items using only this method of identification.

If you choose not to have your child registered on the Biometric System, a four-digit Pin code will be allocated. Please note, the PIN codes do not have the same level of security and it will be your child's responsibility to remember the code and keep it secure at all times.

In line with our Data Protection Policies and Procedures, we take every reasonable precaution to ensure that Nationwide Retail Systems Ltd is compliant with UK GDPR and Data Protection legislation and will keep your child's data secure and will not hold data for longer than required.

75. I consent to my child being registered on the school's Biometric Cashless Catering System. *

Mark only one oval.

☐ Yes

☐ No

GOOGLE SERVICES CONSENT- to be completed by parent/carer for applicants under the age of 18

In our school, pupils use Google Workspace for Education to support their learning across the curriculum, using a unique username and password. This includes applications such as Google Classroom, Google Search, Google Maps and YouTube. The vast majority of this use is directed by the class teacher through the school's secure learning platforms.

Recently, Google have changed their licensing of some services meaning that parental consent is required for pupils to access some of the Google products in their self-directed learning. These include Google Maps, Google Earth and YouTube. These are defined as 'additional Google services'.

Our IT filtering and monitoring systems ensure that pupils can only access appropriate, ad-free content when using IT in school. Please be assured that the same levels of security will be implemented at school to ensure the use of these services are of the highest standard, whether learning is self-directed or teacher-directed.

Please give your consent below to enable your child to access these additional Google services during their self-directed learning. If you do not consent to this, please ensure that your child is aware so that they do not access these Google Services.

76. I give consent for my child to access the additional Google services to support their self- directed learning *

Mark only one oval.

☐ Yes

☐ No

FREE SCHOOL MEALS- to be read by parents/carers

Families in receipt of certain benefits may qualify for free school meals. We have a quick and easy way to check whether you are entitled to claim free school meals. All we need is your name, date of birth and National Insurance Number (or Asylum support reference number) in order to perform the eligibility check.

About free school meals

- We treat all claims in confidence and schools provide the same meals to all children regardless of free school meal status.
- Your child does not have to have a meal every day, you can still provide them with a packed lunch as and when you like.
- We will transfer your child's entitlement if they move to another school, so you won't need to go through the process again.
- It will not affect any other benefits you are claiming.
- Once you have registered, the system will perform a routine check and automatically update your eligibility if your circumstances change.

Making the most of free school meals

We are committed to ensuring that students who are eligible for free school meals make the most of the excellent food provided by our in-house Catering Team. Students receive a **daily allowance of £3.20**, which can be used to purchase one item at break time and a full hot meal with a dessert or drink at lunchtime.

Using free school meals is completely discreet and is not identifiable to other students. We encourage all eligible students and families to make full use of this provision throughout the school day. Our menus operate on a three-week cycle and are available to view on the school website. Please click on the link below to apply.

<https://apply.cloudforedu.org.uk/ofsm/sims>

SUBJECT SELECTION

77. Which **4** subjects are you interested in studying with us.

*

Please note that our general entry requirements are that you pass 5 GCSEs with a grade 4 or above. Some A Level subjects have additional entry requirements.

Tick all that apply.

- ☐ A Level Art (entry requirement grade 5 at GCSE or portfolio)
- ☐ A Level Biology (entry requirement grade 7 at GCSE)
- ☐ A Level Chemistry (entry requirement grade 7 at GCSE)
- ☐ A Level Computing (entry requirement grade 6 in GCSE Maths)
- ☐ A Level English Language (entry requirement grade 5 at GCSE)
- ☐ A Level English Literature (entry requirement grade 5 at GCSE)
- ☐ A Level French (entry requirement grade 6 at GCSE)
- ☐ A Level Further Maths (entry requirement grade 8 in GCSE Maths)
- ☐ A Level Geography
- ☐ A Level German (entry requirement grade 6 at GCSE)
- ☐ A Level History
- ☐ A Level Maths (entry requirement grade 7 at GCSE)
- ☐ A Level Media
- ☐ A Level Music (entry requirement grade 5 at GCSE)
- ☐ A Level Physics (entry requirement grade 7 at GCSE)
- ☐ A Level Politics
- ☐ A Level Psychology
- ☐ A Level RE
- ☐ A Level Sociology
- ☐ A Level Spanish (entry requirement grade 7 at GCSE)
- ☐ A Level Textiles (entry requirement grade 5 at GCSE or portfolio)
- ☐ BTEC Applied Law
- ☐ BTEC Applied Science
- ☐ BTEC Business
- ☐ BTEC Early Childhood Development
- ☐ BTEC Engineering (entry requirement grade 4 in GCSE Maths)
- ☐ BTEC Health and Social Care
- ☐ BTEC Performing Arts
- ☐ BTEC Information Technology
- ☐ BTEC Sport Science
- ☐ BTEC Travel and Tourism
- ☐ BTEC Uniformed Protective Services

78. What would be your fifth choice as a reserve option *

79. What course not listed would you have liked to have seen offered?

80. Is AHS Sixth Form your first choice? *

Mark only one oval.

☐ Yes

☐ No

81. Are you applying to any other sixth forms? If so, which ones? *

82. Reasons for applications to other sixth forms? *

Mark only one oval.

☐ Not applying to others, this is my only choice

☐ I can't study my preferred subject choices

☐ Inconvenient commute

☐ Social reasons

☐ Other:

SUBMIT

Please ensure this section is completed by a parent or individual with legal parental responsibility for the applicant.

By submitting this form and typing your name below, you acknowledge and agree that:

All details entered regarding medical conditions, medication administration, and emergency contacts are correct to the best of your knowledge.

You have explicitly reviewed and confirmed the selections made for **Biometric Data (Cashless Catering)** and **Google Workspace Services** in accordance with UK data privacy laws.

The sixth form reserves the right to contact you directly via the phone number or email provided to verbally verify these consents before enrolment is finalised.

83. Name *

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