

Local Plan Scoping Consultation Strategy

September 2026 (Reg 20)

Scoping consultation represents an important early and statutory stage in the reformed Local Plan process. It is used to:

- identify and prioritise the key spatial, environmental, social and economic issues facing the authority area, including the plan vision;
- gather baseline data and intelligence from stakeholders, infrastructure providers and the community, and;
- ensure that stakeholders and communities are aware of the proposed Local Plan, confirming who and how it is best to engage them in plan-making. The scoping stage will inform the Plan's Consultation Strategy and allow the development of an updated database of contacts for planning policy purposes to ensure people are contacted according to their preferences.

Who we will consult

Anyone can take part in the Local Plan Scoping consultation. Regulations¹ state that we must notify certain organisations and invite them to take part. This includes:

- Specific consultees², including statutory consultees, which we consider have an interest in the preparation of the Local Plan. Amongst others this will include Historic England, Environment Agency, Natural England and National Highways, neighboring authorities (including the Mayoral Combined Authority) parish councils, and neighbourhood forums in and adjoining the local authority area.
- Appropriate General consultees³, including local voluntary organisations, businesses, interest groups, underrepresented groups and people with protected characteristics.

¹ <https://www.legislation.gov.uk/uksi/2026/186/regulation/20/made>

² <https://www.legislation.gov.uk/uksi/2026/186/regulation/2/made>

³ <https://www.legislation.gov.uk/uksi/2026/186/regulation/2/made>

- All members, Directors, Assistant Directors and other relevant officers will be sent details of the consultation at the start of the consultation period.

An indicative list of general and specific consultees, based on the current Local Plan database, is included at Annex A.

How we will consult

Consultation documents will include:

- Local Plan Scoping consultation report
- Easy Read version of Scoping consultation document

The consultation will be publicised in the following ways:

- Email direct to specific and general consultees using existing contact details held and with direct links to the consultation details online;
- CYC website – on the ‘Have your say’ webpage which will link to a dedicated Local Plan Scoping Consultation webpage;
- Dedicated Local Plan Scoping Consultation webpage, hosting Placemaker consultation platform;
- Social Media – publicising the launch of the consultation, the Local Plan Scoping Consultation webpage, and ability to join the Strategic Planning Policy database to be kept up-to-date on strategic planning matters.
- Press release – to publicise the launch of the consultation, the Local Plan Scoping Consultation webpage and ability to join the Strategic Planning Policy database to be kept up-to-date on strategic planning matters.
- Member briefings – The cross-party Planning Policy Advisory group considered papers relating to the consultation on 9/6/26
<https://democracy.york.gov.uk/documents/s189540/PPLPAG%20Report%20Planning%20system%20Scoping.pdf>
- Limited in-person events with stakeholders, including:
 - 30/6/26 City Leaders event
 - 2/7/26 Economic and Culture Policy Forum

- 9/7/26 Placemaking Partnership
- Library notification – poster publicising the consultation, reference copy of Scoping Consultation/Easy Read document and contact information for the team.

Consultation Timescales

Consultation period 28 September to 11:59pm 8 November 2026.

How and where documents can be viewed

During the public consultation period, copies of the Scoping report will be available to view:

- on the Local Plan Scoping Consultation webpage <https://www.york.gov.uk/ScopingConsultation>, with links to online consultation platform and contact details;
- by appointment only at the Council's West Offices, Station Rise, York;
- at Explore libraries.

If the interested party does not have internet access, the Strategic Planning Policy Team can be contacted directly via telephone/email to discuss and/or arrange a viewing including, where appropriate, access to hard copies. Officers will only seek to provide hard copies on request for those who have no other means of access.

Computers will be available at CYC Libraries (where this facility is operational) for all the consultation documents to be viewed online.

Communications Plan

Specific and General consultees

- This group of consultees will be sent an email informing them of the opportunity to comment and details of the web page and where to find more information.
- We will set out that, under the Regulations and in line with the Strategic Planning Policy Privacy Notice, we need to retain their details on our database and request confirmation of the correct contact details.

Wider public

- Access via the Council's Consultation webpage (Have Your Say <https://www.york.gov.uk/local-democracy/say-current-consultations>) and dedicated Local Plan Scoping Report Consultation webpage within Strategic Planning Policy <https://www.york.gov.uk/ScopingConsultation>.
- Appropriate Local interest groups and partnerships will be contacted as General consultees – see above.

Members

Executive Members will be emailed details of the consultation at the start of the consultation period and will be directed to where the consultation documents can be found online.

Internal Consultation

All appropriate officers will be emailed details of the consultation and informed where they can view the documents.

Responding to the consultation

Anyone can respond to consultation on the Local Plan Scoping Report.

There will be several ways in which people and organisations will be able to comment on the consultation documents:

- Via the web-based Placemaker platform (digital first);
- By email;

- By Post, although this will be discouraged due to resources associated with processing.

Privacy Notice

In order to submit a response, the respondent must agree to the privacy policy associated with the consultation. This is currently drafted to ensure compliance with the Data Protection Act 2018 as well as the Town and Country Planning Regulations. The privacy notice will be made available on the publicity material.

In order to sign up to our contacts database we will require the following information:

- Name
- Contact email address and/or address
- Future contact preferences for Strategic Planning Policy consultations

The Strategic Planning Policy Privacy Notice is available online

<https://www.york.gov.uk/privacy/StrategicPlanningPolicy>. This privacy notice tells you what to expect when we process information, and it applies to the Council's Strategic Planning Policy such as the Local Plan and the Minerals and Waste Joint Plan.

Post Consultation Next Steps

All consultation responses and requests to join the Strategic Planning Policy database will be processed by officers in the Strategic Planning Policy Team.

As part of the Local Plan Scoping consultation you can ask to be notified about future stages in the production of the Local Plan, and your details will be held on the Strategic Planning Policy database.

In accordance with Reg22/44⁴, after the close of consultation we will prepare a summary of the main issues raised during Scoping consultation along with a summary of how we have taken those issues into account in drafting a Local Plan for

⁴ <https://www.legislation.gov.uk/uksi/2026/186/contents/made>

consultation. This will be available to view online and in person (by appointment) at the Council's West Offices.

Responses to scoping consultation will inform the Community Engagement Strategy for plan-preparation as well as the content of the emerging local plan itself.

Annex A

Specific Consultees

Historic England
Natural England
National Highways
Environment Agency
Sport England
Active Travel England
Homes England
York and North Yorkshire Mayoral Combined Authority
North Yorkshire Council
Yorkshire Dales National Park Authority
East Riding of Yorkshire Council
Copmanthorpe Neighbourhood Plan Group
Poppleton Neighbourhood Plan Committee
Strensall with Towthorpe Neighbourhood Plan Steering Group
Minster Neighbourhood Forum
Micklegate Neighbourhood Forum
Acomb and Westfield Neighbourhood Forum
Haxby Neighbourhood Forum
Skelton Neighbourhood Forum
Askham Bryan Parish Council
Acaster Malbis Parish Council
Askham Richard Parish Council
Acaster Selby & Appleton Roebuck Parish Council
Bilbrough Parish Council
Bishopthorpe Parish Council
Catton Parish Council
Clifton Without Parish Council
Colton Parish Council
Copmanthorpe Parish Council
Deighton Parish Council
Dringhouses and Woodthorpe Parish Council
Dunnington Parish Council
Earswick Parish Council
East Cottingwith and Storwood Parish Council

Elvington Parish Council
Escrick Parish Council
Fulford Parish Council
Gate Helmsley Parish Council
Harton Parish Council
Haxby Town Council
Heslington Parish Council
Hessay Parish Council
Heworth Without Parish Council
Holtby Parish Council
Huby Parish Council
Huntington Parish Council
Kexby Parish Council
Lillings Ambo Parish Council
Linton On Ouse & Shipton By Beningbrough Parish Councils
Long Marston Parish Council
Moor Monkton Parish Council
Murton Parish Council
Naburn Parish Council
Nether Poppleton Parish Council
New Earswick Parish Council
Newton upon Derwent Parish Council
Osbalwick Parish Council
Overton Parish Council
Rawcliffe Parish Council
Rufforth with Knapton Parish Council
Skelton Parish Council
Stamford Bridge Parish Council
Stillingfleet Parish Council
Stockton on the Forest Parish Council
Strensall Parish Council
Sutton upon Derwent Parish Council
Sutton on the Forest Parish Council
Thorganby Parish Council
Warthill Parish Council
Upper Poppleton Parish Council
Wheldrake Parish Council
Wigginton Parish Council
Northern Power Grid

Coal Authority
Tees, Esk and Wear Valleys NHS Foundation Trust
Rail Network Operators
Vodafone and O2
Canal and River Trust
Civil Aviation Authority
NHS
Yorkshire Water

General Consultees

Age Friendly UK Community Transport Group
Age UK York
York Access Forum
SEND Groups
Youth Council
Show that I Matter (children and young people in care)
Council Tenants Association
Business e-bulletin
City Partner Group / York Policy Network
Sustainability Leads Group York Climate Commission
Health and Wellbeing Board Place Partnership
Resident / families e-newsletter
Talkabout Panel
Advice York
Good Place Network
Our City Hub
York (MCN) Multiple & Complex Needs Network
Active York Partnership sports clubs and associations
York and North Yorkshire Chamber of Commerce
Federation of Small Businesses
Substance Misuse/Recovery Community
Health Partnerships
Head of Public Health
Early Years/Maternity Networks
Domestic Abuse/ Inclusion Health Groups
SEND families – Opportunities Fair
Network Management (Sustainable Transport)
Parking

Civic Trust
York Travellers Trust
National Federation of Gypsy Liaison Groups
York Youth Council
University of York
Askham Bryan College
York College
York St John University