

# York Access Forum Meeting

7<sup>TH</sup> May 2024 10:30am – 1pm

## Minutes

Attendees		
Name	Organisation	T /IP
Diane Rowarth (DR)	Chair	IP
Christine Kyte (CK)	Notetaker	IP
Scott Jobson (SJ)	Chief Executive MySight York	IP
Julie Day (JD)	Vision Rehab Specialist Wilberforce Trust	T
Dionne Grover-Jacques (DG)	York ME Community	T
David Carr (DC)	York Carers Group	IP
Iain Mitchell (IM)	Thomas Pocklington Trust	IP
Anne Norton (AN)	York Disability Rights Forum	T
Stuart Andrews (SA)	Project Manager CYC	IP
Andrew Leadbetter (AL)	EV Strategy Lead CYC	IP

Apologies	
Name	Organisation
Anna Baldwin	York Macular Society
Marilyn Crawshaw	York Disability Rights Forum
David Smith (DS)	Access Officer CYC

1	Welcome and Introductions
DR	Welcomed the group and gave apologies for <b>DS</b> . She shared information about her own background and reasons for involvement in this forum. Then she invited the rest of the group to introduce themselves

2	<b>Future direction for the YAF</b>
<b>Subject</b>	YAF protocol and remit
<b>Presenter</b>	DR
<b>DR</b>	<p>As new chair of YAF, <b>DR</b> outlined her vision for the group which involved making a workplan which falls into 3 main areas:</p> <ol style="list-style-type: none"> <li>1. The built environment</li> <li>2. Access to services and facilities</li> <li>3. Ensure social model of disability is embedded in Council activity e.g., educating CYC staff on chairing of meetings.</li> </ol> <p>Key points are inclusion,</p> <ul style="list-style-type: none"> <li>• acceptability, equality, positive change and not making it the individual's issue, but society's. For example, removing physical and other barriers to inclusion.</li> </ul> <p><b>DR</b> also suggested</p> <ul style="list-style-type: none"> <li>• interim contact between the 2 monthly YAF meetings and the importance of the group being 2 way i.e. YAF bringing issues to the Council as well as giving feedback to the Council on planning matters etc.</li> <li>• The forum, provides a mechanism for doing this. But there are also other mechanisms that the Council can use for consulting with disabled people as well. As there are only 6 meetings per year, and all members are busy the forum needs to use time as effectively as possible.</li> <li>• No one wants a full-time job with the forum so we need to recognise that we cant do everything we want to, hence creating a work plan.</li> <li>• We are allowed 2 extra meetings per year.</li> </ul> <p><b>DC</b> agreed that challenging attitudes, removing ignorance, and developing understanding between those who are disabled and those who are not were of key importance.</p> <p><b>The Built Environment</b></p> <p><b>DR</b> raised that the group need sufficient time to contribute meaningfully to Council Projects.</p> <ul style="list-style-type: none"> <li>• For example, <b>DS</b> has brought Electric Vehicle charging to the group. CYC are developing the policy for 2025 and we can have input at a very early stage.</li> </ul>

- Also, we need to see evidence of YAF feedback incorporated into future CYC plans. The supplementary planning guidance is an example of this.

### **Access to services and Facilities**

In relation to the second area of the work plan, this may be an area where group members bring something forward to the group as a piece of work.

- E.g., Flick suggested we should create guidance for committee chairs on implementing reasonable adjustments for disabled people wanting to speak at Council meetings. This is about access to democracy and bringing attention to the needs of disabled people within the Council.

This is also linked to the third area of embedding the social model in the Council. Part of the group's work is to monitor what the Council is doing.

### **Social Model of Disability**

**DC** asks for more information re embedding social model of disability in the Council

**DR.** Getting feedback on the Council's work from each department could be the role of this group as the social role model is integrated into Council activity. This is a really important part of changing attitudes amongst officers and elected members. Because it is in our terms of reference we can ask for a report from CYC. The council are planning how they can improve their approach to equalities.

Group were then directed to the second page of the YAF terms of reference – remit of the group – advise CYC to ensure the social model of disability is further embedded in the Council.

**DR** raised that it doesn't say how this is monitored and suggested that YAF ask for an update re this aspect of CYC's work.

**DR** also asked that a report back on the Supplementary Planning guide would be on the next YAF agenda. She would like YAF to have input to each section of the guide as it is developed. YAF members can contribute to particular sections of the guide, they don't need to be involved in the whole guide. At present the housing section is being developed and Flick has been involved with this.

	<p>Discussion followed on the timings of YAF meetings and broadening the membership. Key points raised were:</p> <ul style="list-style-type: none"> <li>• Out of a membership of 25, why haven't more attended today?</li> <li>• Timings of meetings, room availability and items on the agenda could be factors that determine how many people attend.</li> <li>• How are new additional members approached/what criteria are used?</li> <li>• Hybrid meetings are important.</li> </ul>
	<p><b>Points raised:</b></p> <ul style="list-style-type: none"> <li>• <b>IM</b> The terms of reference only refer to advising the Council. They don't say that the Council has to respond in any way. We should have someone from the Council at this meeting as they act as a conduit between the group and the executive.</li> <li>• <b>AN</b> Need to make sure we have a mechanism for endorsing Council's actions rather than the Council just saying they have consulted the group. Also is this the only reference group that CYC consult on access issues? CYC should be asking other people. Do they have a list of other groups that they consult and should YAF be monitoring this list.?</li> <li>• <b>AN</b> Haxby station's accessibility as a future CYC planning project. York Disability Rights Forum (YDRF) are involved re this.</li> <li>• <b>JD</b> suggested carrying out a survey of existing members to find out suitable meeting times.</li> <li>• <b>IM</b> said that discussions on the station gateway frontage are ongoing including about the colour of the cycle path tarmac.</li> </ul>
	<p><b>Actions</b></p> <ul style="list-style-type: none"> <li>• Guidelines for other parties on how they are going to use YAF advice. E.g., what information have you gained from us and how are you going to use it? (This could include written feedback).</li> <li>• <b>DS</b> to share list of future relevant CYC planning proposals.</li> <li>• Find out how current group membership was formed.</li> </ul>

	<ul style="list-style-type: none"> <li>• <b>DR</b> to draft a workplan and guidance for people coming to present at YAF meetings.</li> <li>• <b>DS</b> to give update about Station Gateway to YAF members.</li> <li>• Interim written feedback between YAF meetings</li> <li>• On next agenda report back on the supplementary planning guide. Request CYC that as each section is drafted it is circulate to YAF members for their views.</li> </ul>
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<b>3</b>	<b>Discussion</b>	
<b>Subject</b>	CYC 2025 EV charging strategy	
<b>Presenter</b>	Stuart Andrews and Andrew Leadbetter	
	<p><b>SA</b> and <b>AL</b> gave an overview of the EV charging strategy ( PowerPoint also shared). Key points below:</p> <ul style="list-style-type: none"> <li>• 3 Tier Strategy to electric vehicle charging in York: standard chargers in car parks; rapid chargers and HyperHubs.</li> <li>• Aim of strategy is to provide a core charging structure not to be the sole provider of charging in York.</li> <li>• 5% of all CYC parking spaces to have a standard EV charger.</li> <li>• Rapid chargers to be placed near residential areas.</li> <li>• More detail on what a HyperHub is, (including their accessibility features), and their locations in York.</li> <li>• Plans for Askham Bar and Union Terrace car parks explained in detail with diagrams and aerial photos of proposed changes relating to Blue Badge parking and charging.</li> <li>• Limitations in the design of current chargers mean none are completely PAS compliant.</li> <li>• No provision for on-street charging in York at present due to the constraints of the built environment (e.g. narrow footways and existing high parking demand).</li> <li>• Next strategy will run 2025 – 2030.</li> </ul> <p><b>Key points from Q &amp;A at end of the presentation:</b></p> <ul style="list-style-type: none"> <li>• Walkways in car parks will be painted blue with white markings on.</li> </ul>	

	<ul style="list-style-type: none"> <li>• A bench can be placed on the walkways in car parks where there is a long distance to walk from the car park into town (Union Terrace).</li> <li>• CYC treat standard blue badge parking as a standalone item so accessible charging spaces are in addition to these.</li> </ul>
	<p><b>Actions</b></p> <ul style="list-style-type: none"> <li>• <b>SA</b> requested feedback from any disabled electric vehicle users on the chargers in York, (both CYC and private), (via DS).</li> <li>• <b>SA</b> will email <b>DR</b> a copy of a line drawing of the car parks.</li> <li>• <b>LA</b> will bring a summary of the possible options for on street charging to YAF in autumn 2024.</li> <li>• YAF group members to email <b>DS</b> with any other questions following the meeting today.</li> </ul>

<b>4</b>	<b>Any other business</b>
	<p><b>Actions</b></p> <p><b>CK</b> Check who to contact if Teams link is lost during the meeting.</p>

<b>5</b>	<b>Dates of next meeting</b>
	<p><b>Dates</b></p> <p>23 July 2024</p> <p>28<sup>th</sup> August 2024</p> <p>5 November 2024</p> <p>All meetings are between 10:30 and 13:00</p> <p>All meetings are hybrid on Teams and in the Hudson Room at West Offices unless otherwise stated.</p>