

# Application form for a Guest House/Small Hotel



OFFICE USE ONLY  
Parking Zone

Permit No

Prepared by

Expiry Date

Date of issue

Cheque no

Credit/Debit TXN no

Cash/PO

Schedule no

If you own a guest house, a registered guest house or a small hotel that is situated wholly within a residents' parking area, you will need to buy a permit from the City of York Council.

If you have a maximum of 10 lettable bedrooms, you can apply for a Permit for each of these rooms (*depending on the parking facilities that are already available at the property – please see below*). If the property falls within the R23 Resident Parking Scheme, the maximum permit allowance is 13.

You can buy permits for 70 per cent of your registered bedrooms, plus one extra. This number will be reduced if you have parking spaces available.

To be eligible for a permit you must be registered with either the York Tourist Information Centre and/or the Yorkshire & Humberside Tourist Information Board.

Please return this form to:  
City of York Council, Parking Services, Freepost (YO347), York, YO1 7WE

## Part 1. Particulars of applicant (in block capitals)

Title (Mr/Mrs/Ms/other title)

First names in full

Surname

Name of Guest House/ Small Hotel

Address

Postcode

Telephone number

## Part 2. Permit Request

How many bedrooms are registered as being available for your Hotel or Guest House?

How many parking spaces are available at the address of the Hotel or Guest House?

Are all these spaces in use for parking? Yes  No

No more than 10 permits can be issued to any one property (inclusive of household permits and authorisation cards).

## Part 3. Declaration

I would like to apply to the City of York Council for a Resident's Parking Permit and declare that the address I have given in Part 1 is where I usually live. I understand that the Permit belongs to the Council, there will be a charge for a replacement and furthermore that the permit is no longer valid if I leave the address I have given and that the permit may be withdrawn if I misuse it.

Signature \_\_\_\_\_

Date \_\_\_\_\_