



CITY OF  
**YORK**  
COUNCIL

Highway Infrastructure  
9 St Leonard's Place  
YORK YO1 7ET

Application Number:

Tel: 01904 551550  
Fax: 01904 551492  
E-mail: streetworks@york.gov.uk

## APPLICATION FOR THE CONSTRUCTION OF A DOMESTIC VEHICLE CROSSING

**Please Note:** Vehicle crossings can only be constructed by the Highway Authority themselves or under their supervision by any one of the contractors on the Council's approved list. No other person is allowed to carry out this work.

1 **Name and Address of Applicant:**

Postcode:

2 **Telephone Number of Applicant:**

3 **Is the property?:**

Private House

Council House

Please tick as appropriate

4 **Preferred location of the proposed crossing:**

(Provide a sketch or plan with approximate measurements from fixed points overleaf) and mark clearly any trees within 2 metres of your location.

(Please note the removal of Public Trees is rarely approved for crossings).

5 **If planning permission is required please state the planning reference number:**  
(as quoted on your Decision Notice).

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**Applicants are requested to read the following notes before completing and returning the form in order that the application can be processed.**

Vehicle crossings can only be constructed by the Highway Authority themselves or under their supervision by any one of the contractors on the Council's approved list. No other person is allowed to carry out this work. Unless a special permission to excavate is applied for under Section 171 of the Highways Act 1980 (cost £150).

The removal of Public Trees is not normally approved for crossings.

Approval of the Highway Authority for the location and type of crossing together with any other condition imposed by them must be received in writing before any works can be commenced.

Following completion of the crossing a twelve month maintenance period must elapse before the crossing becomes the responsibility of the Highway Authority. It will only be taken over if it is considered to be in good condition and all outstanding remedial works have been completed. Once taken over the crossing is solely the responsibility of the Highway Authority in perpetuity.

This application is deemed to have lapsed if after a period of twelve months of receiving the approval the crossings has not been constructed. You would then need to re-apply.

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## **DECLARATION**

I confirm that to my best knowledge and belief, the information given above is correct and accurate, and as such will be used by the City of York Council in conditioning any licence they issue, and that it will be my/our responsibility to make any scheme amendments required by the Council's officers based on later inspections which shows the above information to be incorrect.

**Signature of Applicant:**

**Name (please print):**

**Date:**

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**If this application is successful then an administration fee of £41.50 will be invoiced.**

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Application Number:

## APPLICATION FOR THE IMPROVEMENT OF AN EXISTING DOMESTIC VEHICLE CROSSING

**Please Note:** Vehicle crossings can only be constructed by the Highway Authority themselves or under their supervision by any one of the contractors on the Council's approved list. No other person is allowed to carry out this work.

1 **Name and Address of Applicant:**

Postcode:

2 **Telephone Number of Applicant:**

3 **Is the property?:**

Private House

Council House

Please tick as appropriate

4 **Preferred location of the proposed crossing:**

(Provide a sketch or plan with approximate measurements from fixed points overleaf) and mark clearly any trees within 2 metres of your location.

(Please note the removal of Public Trees is rarely approved for crossings).

5 **If planning permission is required please state the planning reference number:**  
(as quoted on your Decision Notice).

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**Applicants are requested to read the following notes before completing and returning the form in order that the application can be processed.**

Vehicle crossings can only be constructed by the Highway Authority themselves or under their supervision by any one of the contractors on the Council's approved list. No other person is allowed to carry out this work. Unless a special permission to excavate is applied for under Section 171 of the Highways Act 1980 (cost £150).

The removal of Public Trees is not normally approved for crossings.

Approval of the Highway Authority for the location and type of crossing together with any other condition imposed by them must be received in writing before any works can be commenced.

Following completion of the crossing a twelve month maintenance period must elapse before the crossing becomes the responsibility of the Highway Authority. It will only be taken over if it is considered to be in good condition and all outstanding remedial works have been completed. Once taken over the crossing is solely the responsibility of the Highway Authority in perpetuity.

This application is deemed to have lapsed if after a period of twelve months of receiving the approval the crossings has not been constructed. You would then need to re-apply.

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## **DECLARATION**

I confirm that to my best knowledge and belief, the information given above is correct and accurate, and as such will be used by the City of York Council in conditioning any licence they issue, and that it will be my/our responsibility to make any scheme amendments required by the Council's officers based on later inspections which shows the above information to be incorrect.

**Signature of Applicant:**

**Name (please print):**

**Date:**

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**If this application is successful then an administration fee of £41.50 will be invoiced.**

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**Proposed location of the crossing:**  
(Provide a sketch or plan here)

Letts/d&t/#VCIAPPL